



819 Colorado Dr.  
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## Parents of 2016-2017 Kindergartners!

Xenia Community Schools will be conducting Kindergarten registration on the following dates and times at the Board of Education office located at 819 Colorado Dr.:

Tuesday, April 5 <sup>th</sup>	8:00AM – 11:00AM
Wednesday, April 6 <sup>th</sup>	12:00PM – 3:00PM
Thursday, April 7 <sup>th</sup>	4:00PM - 7:00PM

- **Student's Birth Certificate or passport**  
If the parent's current last name is different from the name listed on the birth certificate due to a legal name change (*divorce, marriage, etc.*) documentation (*marriage license or certificate, court order*) of the change must be presented.
- **Identification of custodial parent/guardian enrolling student**  
*Driver's license or state issued photo identification*
- **Immunization record** (*Dates student's immunizations were administered*)
- **Proof of Custody**  
Copy of custody papers, in the event of legal separation or divorce; when a student resides in the Xenia Community School District with a parent who has legal custody, the parent must present a complete copy of the court ordered custody agreement which indicates the parent enrolling the student is the *residential custodian* of the student.  
Copy of custody papers in the event of a student being court placed with a non-parent (*foster placement, guardian, etc.*) who reside in the Xenia Community School District.
- **Proof of Residency**  
-If you own/are purchasing your home, documentation can be obtained from the **Greene County Recorder's office by our office staff.** If you are renting, a lease/rental agreement that is signed by tenant and landlord must be presented. The agreement must list renter's name, rental property address, landlord's name, address, and telephone number.  
If you are living with another person subleasing (without a formal lease agreement), you will need the property owner or legal representative to complete a Residency Affidavit.  
We reserve the right to require additional documentation in the form of a phone, utility, or water bill, etc. as necessary.

**Children must be 5 years old by September 30<sup>th</sup> to enter Kindergarten.** If your child does not meet this legal age requirement but has been assessed by a professional educator as potentially gifted, please contact the Board of Education at 937-376-2961 for information about the placement and requirements for early entrance.

**There will be no screening at the time of registration.** At registration parents will receive information regarding Kindergarten readiness. Should you have additional questions regarding your child's readiness for Kindergarten, please contact your home school principal to set up an appointment this spring.