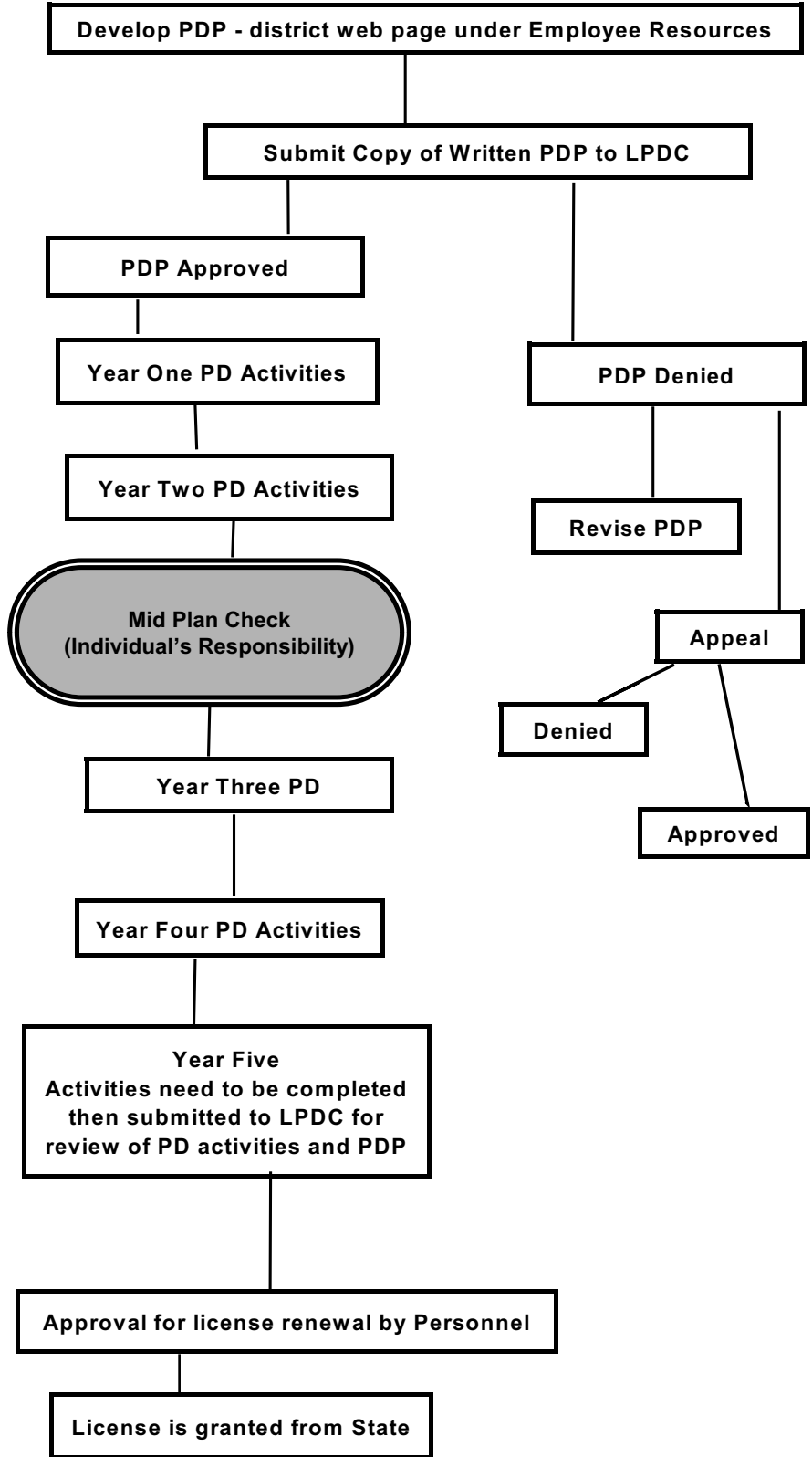


What to Do When Ready to Prepare Your PDP

PROFESSIONAL DEVELOPMENT PROCESS

- Step 1:** Read “Preparing Your PDP” on page 18 in the Professional Development packet
- Step 2:** Professional Educator Standards
- Step 3:** Complete written PDP and submit to LPDC Secretary at Central Office.
- Step 4:** Upon submission PDP will only be reviewed by LPDC at scheduled meeting.
- Step 5:** After LPDC approval of PDP, begin your planned activities.
- Step 6:** Optional mid-plan review per your request of LPDC.
- Step 7:** Complete LPDC “Application for Licensure.” Documentation may be submitted to the LPDC after January of the year that the license will expire.
- Step 8:** If questions or problems arise, your new PDP approval or application to renew will be postponed until your mandatory attendance at the next scheduled LPDC meeting.



PDP = Professional Development Plan
 LPDC = Local Professional Development Committee